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To:

Ms. Sarah Miller
Canadian Environmental Law Association
Resource Library for Environment and the Law
517 College Street, Suite 401
Toronto, Ontario
M6G 4A2

STATEMENT OF ACCOUNT

Re: **Environmental Assessment Project**, my file no 1946.

For all services rendered by me with respect to work performed on the CELA-RLEL Environmental Assessment Project during the period from August 25 until November 28, 2000 inclusive, including 6 attendances at CELA's offices, meeting with P.Muldoon on September 14 and 21, preparation of work plan and reviewing same with him; to telephone interviews, fax and email with P.Muldoon, R.Lindgren, T.McClenaghan and other CELA staff, particularly F.Leon; presenting progress report at CELA board meeting on November 6; and attending to administrative details such as obtaining letterhead (including e-file) and envelopes.

To communications (telephone and correspondence) with funding agencies (George Cedric Metcalf Charitable Foundation and the Law Foundation of Ontario) regarding grants, advancement of funds and reporting; to communications with the Canadian Environmental Assessment Agency in October regarding their Research and Development grant program, discussing same with P.Muldoon, drafting application for Phase 2 of EA Project, and arranging to have it submitted by P.Muldoon.

To establishing Advisory Committee for project, including submitting and receiving suggestions for AC members from CELA staff and some CELA directors; communications (telephone, email, fax and mail) with various

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candidates, meeting with AC member J.Castrilli on October 10, and to developing list of 16 AC members; to writing article about the EA project for upcoming edition of the *Intervenor*, and circulating same to all prospective AC members; to obtaining particulars and preparing lists with information about all AC members, drafting Confidential Survey Form and circulating same for comment to select AC members, and receiving feedback and preparing 3 revisions during the month of November.

To commencing research on EA issues for my report including discussion with some AC members, collecting and reviewing research materials (reports, decisions, articles, texts, etc.) from my library, CELA's library, various AC members, Laskin Law Library (Faculty of Law, University of Toronto), Environmental Assessment Board, Ministry of Environment, Environmental Commissioner, CIELAP, Provincial Auditor, and other sources; commence drafting of some aspects of my Phase 1 report (glossary and bibliography).

And to all further attendances, telephone calls and written communications (email, correspondence, fax) totalling 94 items sent and received.

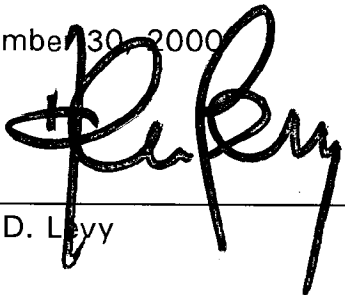
Time Docket: 80.7 hours or 10.8 days (80.7 ÷ 7.5 hrs/day)	
Per Diem Rate: \$500.00	
Fees: 10.8 days x \$500/day	\$5,400.00

Disbursements:	
- printing, copies and fax-in (488 pages @ 20¢)	\$97.60
- long distance telephone (calls and fax)	<u>7.25</u>
	\$104.85
	<u>\$104.85</u>
	\$5,504.85
GST - 7% (no. 867377137RT0001)	<u>\$385.34</u>

TOTAL: \$5,890.19

November 30, 2000

Alan D. Levy
E&OE



DEC 13, 2000
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