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. July 18, 1975

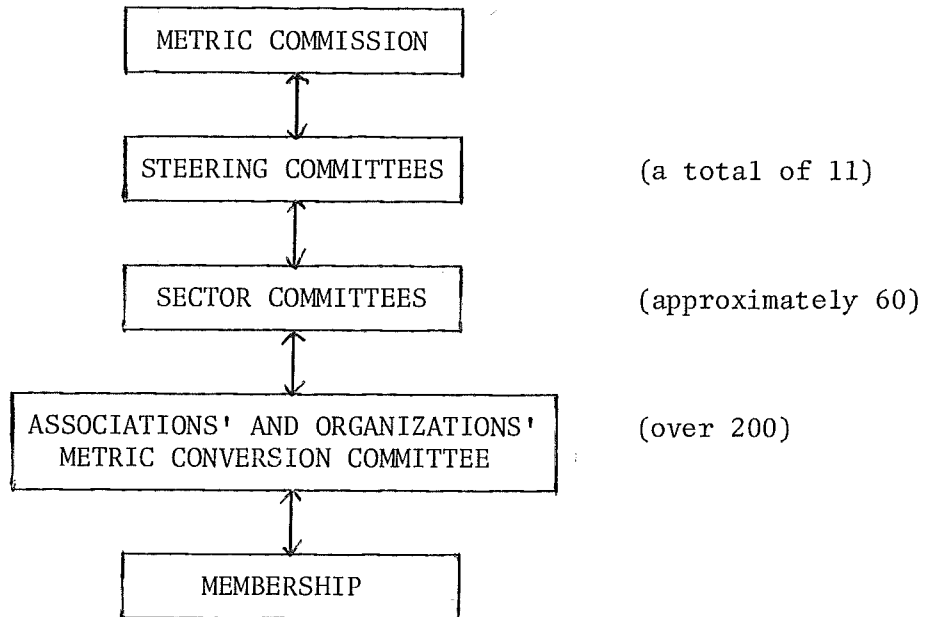
Mr. John Swaigen
General Council
Canadian Environmental Association
15 Padina Crescent
Toronto, Ontario

Dear Mr. Sweigen:

You are no doubt aware of the Canadian Government's policy on metric conversion as outlined in the enclosed White Paper on Metric Conversion. The Metric Commission was established in 1971 and Mr. S.M. Gossage was appointed as Chairman. Subsequently, seventeen Commissioners were appointed to serve on a part-time basis. These Commissioners were selected to represent all sectors of our economy as well as all regions of our country and Canada's two official languages. The Commission has contacted over two hundred associations to solicit their cooperation in the development and implementation of a planned and phased metric conversion program.

The task of conversion to the metric (SI) system has been divided into four phases: investigation, planning, scheduling and implementation. It is the policy of the Metric Commission to provide an opportunity for everyone to have an input into this planning process, usually through their associations or organizations. The following diagram shows the planning structure for metric conversion.

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Most of the planning is done at the "Sector Committee" and "Metric Conversion Committee" levels, with the Steering Committees and Metric Commission providing a reviewing and coordinating role.

The enclosed document titled "Sector Committees" shows how Steering Committee No. 9, (page 10), of which I am the "Sector Plan Manager", is divided into seven Sector Committees.

- 9.1 Health and Welfare
- 9.2 Amusement & Recreation
- 9.3 Services to Business Management
- 9.4 Accommodation & Food Services
- 9.5 Consumers, Home Economics & Retail Trade
- 9.6 Labour Organizations
- 9.7 Personal Services

Sector Committee 9.1 has identified your Organization as one which has considerable involvement in this Sector -- one which could significantly contribute to facilitating and guiding metric conversion for those parts of the Sector which you represent.

We are therefore inviting you to participate in the Canadian conversion to SI in two respects:

- a) by appointing someone from your Organization to sit as a member of Sector Committee 9.1 or to act as a corresponding member; and
- b) by keeping up the work of your Metric Conversion Committee within your Organization.

The next meeting of Sector Committee 9.1 will be held in Ottawa on Thursday, October 9, 1975.

I thank you in advance for your cooperation in this matter.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "Georges Mailhot".

Georges Mailhot
Sector Plan Manager
Steering Committee No. 9