MINUTES OF THE ANNUAL GENERAL MEETING OF CIELAP
HELD ON THURSDAY NOVEMBER 16 2006, 5:30 – 6:30 PM
AT FRIENDS HOUSE, TORONTO

Present: Gail Bergman; Jackie Campbell; Maureen Carter-Whitney; Sophia Chan-Combrink; Duncan Mavin, Anne Mitchell; Tania Monteiro; Sandra Odendahl; Ellie Perkins; David Powell; Maryam Siddiqi; Carolyn Webb; Paul Young

Apologies: Grant Caven; Nicole Geneau; Ryan Merkley; Robert Redhead

David Powell, President of CIELAP welcomed everyone to the 36th AGM. Introductions were made.

There are no payroll or taxes owed. No one put forward a conflict of interest.

Anne Mitchell discussed the need to make these two statements (payroll and conflict of interest) at the beginning of each board meeting.

Minutes of last AGM: The minutes of the last AGM held on October 27 2005 at the King Edward Hotel will be brought to and approved at the following meeting of the board of directors.

Year Under Review: The ED drew everyone's attention to the Annual Report was distributed.

Audited Financial Statements and Appointment of Auditors for 2006/2007: Gail Bergman, of Chaplin & Co., presented the audited statements. Gail spoke highly of her experience with CIELAP. Her one recommendation was that Chaplin & Co. would like to see a cash reserve in case of an economic downturn. This reserve fund should be made up of approximately 3 – 6 months of fixed expenses (approximately $15,000/month). CIELAP expressed their appreciation to the auditors. The financial statements were accepted by the Board of Directors and Chaplin & Co. was appointed as the auditor for the following year. Moved by Ellie Perkins. All were in favour.

Slate of Nominations to the Board of Directors: A slate of 13 names was presented to be appointed to the board of directors. The motion to appoint the slate to the Board of Directors for 2006/07 was unanimously accepted.

Date of Next Board Meeting: The board discussed the suggestion of holding a board meeting every 6 weeks. Proposed dates for the next meeting were January 18th from 7:30 – 9 am (1st choice) and January 11th from 7:30 – 9 am (2nd choice). A suggested date for the following meeting was March 8th at 5:30 pm. CIELAP will find a location for the breakfast meeting where food and coffee will be available.

Other Board Matters: The minutes from the September 20th meeting were approved as circulated.

Anne Mitchell discussed the materials in the meeting package and drew people's attention to the handout that describes the committees, particularly to the potential of a board development committee. This committee would be responsible for board nominations, evaluations, training, and ensuring that the board could work together effectively. Sophia Chan-Combrink volunteered to assist with this committee. Another board member will also be sought. Anne Mitchell and Maureen Carter-Whitney will work with the board members on this committee.