

CIELAP Annual General Meeting

Friends House

November 7th, 2004

- Welcome and introduction by David Powell and Anne Mitchell
- Rob Kerr reported on finances and audit
- David Powell reported about Board changes
John Vincett, Carol Lynn Wallace and Nicola Crawhall resigned from the Board.
New Board members Nicole Ganeu and Jennifer Hooper are new members. Lisa King and few other people were invited to the Board.
- Anne Mitchell gave overview of CIELAP's strategic plan and initiated discussion about future needs and ways to meet the needs.

Participants suggested:

- meet with corporations and tell them about CIELAP's work and need of support. Corporations might be willing to support young people gaining experience at CIELAP and sponsor Youth Leadership Program.
- Contact people who were working for CIELAP in the past. These people might want not only to help the organization but to meet with each other and make valuable partnerships.
- Corporations might want to support organization's leadership and capacity building.
- Identify individuals who would appreciate policy angle. (for example banks)
- Look how other organizations fundraise for themselves.

Other suggestions:

Expand our base of support: what amil campaigns have you appealed to?

- CPAWS/ Suzuki/ Sierra Legal

What about them was appealing?

- tangible achievement today.

Minutes of AGM of CIELAP held on Thursday October 28 2004 at the York Events Theatre, Toronto, from 5 – 6 pm.

Present: Jim Adamson, Josephine Archbold, Mike Azulay, Ravena Barker, Alison Braithwaite (Walker Industries), Alison Chafe (CIELAP), Olivia Chan (CIELAP), Sophia Chan-Combrink (Board of Directors), Michael Cochrane (Board of Directors), Blair Feltmate (OPG), John Fisher (Walker Industries), Wendy Francis, Nicole Geneau (Board of Directors), Susan Holtz (CIELAP), Lillian Hopkins (CIELAP), Steve Hounsell (OPG), Conan Hoye, Zeib Jeeva, Michelle Kassel (Board of Directors), Rob Kerr (Board of Directors), Kumarie Khadoo, Lisa King (Board of Directors), Rob Kozopak (OPG), Erik Krosby, Claude-Andre Lachance (Board of Directors), Marjorie Lamb (Board of Directors), Brenda Lucas (Walter and Duncan Gordon Foundation), Gordon McClure, Andrew McClure, John Mills (Board of Directors), Anne Mitchell (ED and Board of Directors), Satya Mohapatra, Tania Monteiro (Board of Directors), Niya Nikotova (CIELAP), Iana Nikolova (CIELAP), Sandra Odendahl (Board of Directors), Pat Patton (NWMO), Ellie Perkins (Board of Directors), David Powell (Board of Directors), Lyndsay Vidito (CIELAP), John Warren.

Welcome – David Powell, President of CIELAP welcomed everyone to the AGM on behalf of CIELAP.

Review of the Year – Anne Mitchell, Executive Director, drew everyone's attention to the Annual Report which reports on the years activities. She drew attention to CIELAP's research work and specifically to our work in the area of water (Great Lakes) and biotechnology. She commented on the commitment of staff, volunteers and board. She thanked staff for their hard work, volunteers for their commitment to CIELAP, and the board who have had to deal with a difficult issue related to a CIDA audit of one of CIELAP's projects.

Audited Financial Statements: Rob Kerr, Treasurer, announced that the Board only received the audited financial statements by email the day before the AGM and the board has not had a chance to review them, therefore, they are not being distributed at this meeting. Rob indicated that those who wished a copy, could sign up at the registration table, and copies would be sent as soon as they have been signed off by the Board of Directors. Rob went on to say that our revenues last year were in the region of \$250,000 but that our expenditures exceeded that amount so that we have an accumulated deficit of about \$35,000. Rob also informed the gathering that CIDA has asked for \$36,000 back from the organization, as a result of an audit of one of our projects (1998-2002). Although the Board is vigorously disputing this decision by CIDA at this time, the amount has been taken into account in our statements. The financial statements were received by the Board of Directors.

Appointment of Auditors for 2004/05: Rob Kerr moved that we appoint PWC as auditors for the 2004/05 fiscal year. This was seconded by Nicole Geneau. The board approved.

Nominations: Ellie Perkins introduced the Board of Directors for CIELAP for 2004/05 to CIELAP. She welcomed new board members, Claude Andre Lachance; John Mills, Sandra Odendahl, Tania Monteiro and Sophia Chan-Combrink. She thanked Lisa King and Rob Kerr, who are stepping down from the Board of Directors, for their commitment to and support of CIELAP.

Plans for 2004/05 – Opportunities and Challenges. Using a powerpoint slide show the staff talked about the priorities for 2004/05 – to develop core support and strengthen CIELAP's research capacity. The Executive Director asked for the support of all who were at the AGM.

The AGM adjourned at 6 pm to the Anniversary Reception. Guests included the Minister of the Environment, the Environmental Commissioner for Ontario, representatives from Zenon, the Waterkeepers and David Schindler.